



SANERCLIMES

SYSTEM LIMITED

October 25, 2022

Odeniyi Omowunmi

62, Abiodun Oshundiya Meiran
Abule-egba, Lagos

Dear Omowunmi,

Offer of Place for Internship with Saner Climes Systems Limited

We refer to the outsourcing business relationship between Saner Climes Systems Limited and Tech Mahindra Limited and we hereby extend to you a chance for an internship position with Saner Climes from **Monday, October 17, 2022**.

For your current assignment, you are to work as a **Manual Tester** with **Tech Mahindra** in their Head office at 68A Adeola Odeku, Victoria Island, Lagos.

The official working hours are 8 am to 5 pm and five days per week and it is expected that you put in extra hours to meet up with work deadlines which may arise from time to time. However, your resumption time and your working schedules may change depending on the client's site you are posted to.

For this Internship position, you will be entitled to a monthly allowance of One hundred thousand Naira per month (**N100, 000.00**). Subject to renewal in the three months period in the first instance.

Please note that while under the internship of the Firm, you are not permitted to undertake any other assignment that will in any form amount to a conflict of interest with your responsibilities as an Intern of **Saner Climes Limited**.

This offer of employment with the terms of engagement as stated hereafter is subject to your signing of the attached memorandum of confidentiality as laid down by the Firm.

1. **Termination:** This employment can be terminated by either party giving one month' notice or salary in lieu of notice.
2. **Cancellation:** This offer will be automatically canceled and will be null and void if it is discovered that you have knowingly provided false information or have in any way misrepresented yourself.

While congratulating you on your success at the assessment, we expect that you will ensure strict compliance with the ethics of the profession and the practice of the firm in discharging all your responsibilities.



40, Osolo Way, opposite Domino Pizza,
Aswani, Isolo, Lagos.



0803 201 4572
0802 839 5566



sanerclimessys@gmail.com



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Accept our warm Congratulations. Indicate your acceptance of this offer by signing below.

Yours faithfully,
for: Saner Climes Limited

Sola Aigbe
HR Executive

NOTICE OF ACCEPTANCE OF EMPLOYMENT OFFER

Odeniyi Omowunmi

I,.....Of

Address.....62, Abiodun Oshundiya Meiran, Lagos State.....

.....
acknowledge the receipt of the offer and having read and understood the contents hereby accept the offer with all the terms and conditions stated therein.

Signature:..........Date..... 28 October, 2022.....

CONFIDENTIALITY AGGREMENT

IOdeniyi Omowunmi.....as an Intern of **Saner Climes Limited** do agree to keep to this oath of confidentiality in all my relationships with the company and its clients and that this oath shall remain in force and effect during my employment with the firm and after my employment has ended.

I also agree with the following:

- 1) I agree that all sensitive information, equipment, or materials that I have in my possession or of which I am cognizant, must be handled appropriately and that it will never fall into unauthorized hands.
- 2) I agree that sensitive records or materials will not be taken outside the confines of the office without the approval of my reporting officer and a record must be kept in the local office of any reports, documents, files, equipment, or other material taken out of the confines of the office for any purpose.
- 3) After working hours, all sensitive records and materials must be returned to the proper storage container.



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- 4) All information, records, and materials arising out of the client’s projects are the property of the client and must never be retained in my possession upon termination of my service with **Saner Climes Limited**.
- 5) That, it is my moral responsibility to keep my remuneration offer confidential and it will be unethical of me to engage in a comparison of remunerations with other staff considering that employment of staff comes with different negotiations and agreements based on Job roles, Qualifications, Certifications, Experience, Requirements and Position offered.
- 6) I will not discuss my Salary / Remuneration with the client and I am aware that the clients are aware of this and will not discuss any remuneration directly with any staff assigned to work with them. Any such occurrence of this breach can result in the termination of the contract and removal from the client site immediately.
- 7) I understand that this acknowledgment will be retained on my personnel file and I consent to the use of this acknowledgment for the purpose of monitoring compliance with workplace policies.

Signature.....*[Signature]*.....Date..... 28 October, 2022

Account Information

Bank Guaranty Trust Bank

Account Number 0125060108

Account name Odeniyi Omowunmi Okunlola

Signature*[Signature]*..... Date 28 October, 2022

Attached Documents

Proof of Identity

Proof of Address

Passport Photograph attached

